

CREW INTEREST MEETING

12/7/23



OUR CRITERIA

Audience Experience

Workload

Current Ability & Strengths

Potential for Growth & Creativity

Diverse Opportunities

Competitive Material

Staff Interest

THE STAFF

Director: Ranae Bettger

Conductor: Rob Blaney

Technical Director: Mitchel Simoncini

ATD & Shop Foreman: Lauren Bee

Musical Director: Rob Blaney

Choreographer: Cris Stuart

Costume Consultant: Kimberly Mason

TONY AWARD PERFORMANCE



THE CREW

Leadership (7+)

- Stage Management Team
- Designers
- Student Directors

Running Crew (16)

- Deck
- Tech

Marketing & Publicity (3+)

House Crew (14)





IS THE SHOW RIGHT FOR YOU...

YOUR SOUL

YOUR FAMILY

YOUR ACADEMICS

EVITA

YOUR OTHER LOVES & COMMITMENTS

SCHEDULE OVERVIEW

DECEMBER

November 27th	Crew Audition Week & Choreography
December 4th	CREW LIST
December 11th	Design Concepts & Choreography- Music Concerts
December 18th	Company Meeting & Rehearsals- Finals Week

JANUARY

January 8th	Week One- Blocking, Vocals & Choreography- Dance Invitational
**January 15th	Week Two- Blocking, Vocals & Choreography
**January 22nd	Week Three- Vocals & Choreography- Uni Theatre Arts Showcase
**January 29th	Week Four- Memorization

FEBRUARY

**February 5th	Week Six- Sitzprobe & Cleaning
**February 12th	Week Seven- Tech Week
**February 19th	Week Eight- Collaboration Week
**February 26th	Week Nine- Dress Week

MARCH-SHOW

**March 7th-9th	EVITA Week One
**March 14th-16th	EVITA Week Two

AWARDS SEASON

5/9	Cappies Reception	Portola High	5-8pm
**5/19	MACY Awards	Cerritos Performing Arts	11am-6pm
5/21	Cappies Gala	Anaheim Grove	2pm-11pm
**6/1	Drama Club Banquet	CDM Fire Pits	2pm-8pm

REHEARSALS

MOST WEEKDAYS @ 2-6 HOURS

MOST SATURDAYS @ 3-10 HOURS

EVERY HOLIDAY @ 3-10 HOURS

6 SHOWS

3 STRIKE NIGHTS

1 RECEPTION

2 AWARDS CEREMONIES

THE CALENDAR

WEEK TEN- PROGRAMMING & PIT

Feb 12	Monday	4:00 - 8:00	CAST	Choreo Cleaning
		4:00 - 6:00	Pit Musicians	TBD- Act Two Cleaning
Feb 13	Tuesday	OH	Tenor/Bass Ensemble	#19
		4:00 - 6:00	Pit Musicians	Show Play Thru
Feb 14	Wednesday	OH	Ensemble	#16
		4:00 - 6:00	Ensemble	#16, #17
Feb 15	Thursday	4:00 - 7:00	Ensemble	Sitzprobe in Room 601
Feb 17	Saturday	10:00 - 10:00	COMPANY	Build Rehearsal

WEEK ELEVEN- TECH WEEK

Feb 19	Monday	4:30 - 9:30	CAST/CREW/PIT	Stumble Thru/Choreo Test
			→ Pit Called @ 6pm	
Feb 20	Tuesday	4:30 - 9:30	CAST/CREW/PIT	Act One
			→ Pit Called @ 6pm	
Feb 21	Wednesday	4:30 - 9:30	CAST & CREW	Tech Run Thru
Feb 22	Thursday	4:30 - 9:30	CAST/CREW/PIT	Act Two
			→ Pit Called @ 6pm	
Feb 24	Saturday	10:00 - 10:00	CAST/CREW/HOUSE	Dress Run Thru
			→ Pit Called @ 4pm	
			→ Game Con 2 @ Fullerton Union HS	

CALENDAR UPDATES

unitheatrearts.org

[ACTING PATHWAY](#) [TECHNICAL PATHWAY](#) [PRODUCTIONS](#) [AWARDS](#) [CARRIES](#) [UNI COMEDY SPORTZ](#) [THESPIANS](#)

[LINKS & MORE...](#) [GALLERY](#) [PARENT INFORMATION](#)



EVITA

REHEARSAL SCHEDULE DEC 3rd

WEEK TWO- VOCAL CONCERT

Dec 4	Monday	2:30 - 4:00	Peron	#9, #10
		4:00 - 5:30	Evita	#7, #8, #9
		4:00 - 5:00	Pit Musicians	Orchestra Meeting
			→ <i>Staff & Musical Theatre Pathway Meeting</i>	
Dec 5	Tuesday	2:30 - 3:30	Evita	#10

WEEK THREE- CELEBRATE THE ARTS WEEK

Dec 11	Monday	4:00 - 5:00	Che	#11
Dec 13	Wednesday	2:30 - 5:00	All Leads	Sing Thru Act I
Dec 15	Friday	OH	Evita	#12, #13
		2:30 - 4:00	Peron	#11, #14
		4:00 - 5:00	Evita	#11
			→ <i>CSJ Workshop & Charity Match</i>	
Dec 16	Saturday	11am-2pm	COMPANY	Evita- Table Talk

WEEK FOUR- FALL FINALS WEEK

Dec 18	Monday	1:30 - 3:30	Evita	#20, #21, 23
		2:00 - 5:00	CAST- No Evita	Money Kept Rollin' In
Dec 19	Tuesday	1:30 - 4:00	Che	#21
Dec 20	Wednesday	1:30 - 3:00	ALL LEADS	#22
		2:00 - 5:00	ENSEMBLE	Money Kept Rollin' In
Dec 21	Thursday	1:00 - 2:30	Che	#12, #14

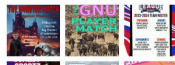
[Evita Rehearsal Calendar Dec 3](#)

[Download](#)

UNITHEATREARTS INSTAGRAM



UNI CSZ INSTAGRAM



YOUR PROMISE



COMPANY CONTRACT

I, _____ understand the terms of enrollment for 9th period Advanced Theatre Production. Once cast I agree to the following:

General Policies

1. I have provided legible and accurate information on my audition form and understand the importance of checking my email regularly throughout the production process.
2. I understand the importance of upholding my commitment to the Theatre Department and, thus if I drop a show offer cast I understand that my decision may affect my casting in future roles in University High School Theatre Department's productions.
3. I agree and will support any choices in *double casting, design teams or understudies*, as I trust the expertise of the directorial staff.
4. My parents and I will attend the **PARENT & COMPANY MEETING ON TUESDAY JANUARY 10TH AFTER REHEARSAL** to get the information that is necessary to have a successful production.
5. I will keep my GPA at or above a 2.0 at all times throughout the production process or understand that I will not be able to fully participate in the fall play. I understand I will have a poor grade in ATP as a result of suspended participation.
6. I will follow the *Trigon Code of Conduct* at all times or understand I may be removed from the Company.
7. After signing my acceptance of casting, I will handle my responsibility to the production company with a grateful attitude, hard working nature and energetic spirit.

Fiscal Policies

8. I understand that, in accordance with ACLU Laws, there is no financial requirement for my participation in a theatrical production; however, I will donate, sell program advertisements or get a **CORPORATE SPONSOR ON DONATE \$250 PRIOR TO JANUARY 21ST** to make the production possible.
9. On **FEBRUARY 11TH** I will begin bringing my character attire, necessary underclothes, hair supplies, make-up kit & character shoes to every rehearsal.
10. I will sell **10 TICKETS BY FEBRUARY 10TH**.

Rehearsal Etiquette & Attendance

11. I agree to miss **NO MORE THAN 10 REHEARSALS** for the modified number Miss Betger and Administration have assigned due to pandemic policies throughout the rehearsal process, or I will either be dropped from the show AND/OR I will accept a failing grade in ATP.
12. I will attend all rehearsals for my character, or I will communicate via email to Miss Betger: **48 hours in advance or no later than 8am** the day of.
13. I will show professional behavioral rehearsal: punctual, prepared and positive.
14. I will always have my pencil, water, rehearsal attire, script and score at rehearsal.
15. I will accept penalties to my grade as consequences of my actions on and off stage.

Student Signature _____

Approval for 9th period enrollment & contract terms _____

- SCHOLARSHIP OR DONATION
- 10 OR FEWER REHEARSALS MISSED
- UNDERCLOTHES, HAIR & MAKE-UP SUPPLIES
- ADVANCED THEATRE PRODUCTION
- CAPPIES & MACYS

WHAT SUITS YOU

Running Crew

- You love working with your hands: tinkering, solving, creating.
- You follow directions well.
- You enjoy collaborating on the work of theatre and developing your craft.

House Crew

- You love being involved but aren't looking for a huge commitment.
- You are happy being the face of Uni Theatre Arts.

POSITIONS

STUDENT LEADERSHIP

- Stage Management Team
- House Manager
- Designers
- Assistant to the Director(s)

RUNNING CREW- DECK

- Props Master (1)
- Microphone Technicians (2)
- Fly Rail Operator (2)
- Dressers (2)
- Hair & MakeUp Artists (2)
- Props, Scenery & FX Crew (2)

RUNNING CREW- TECH

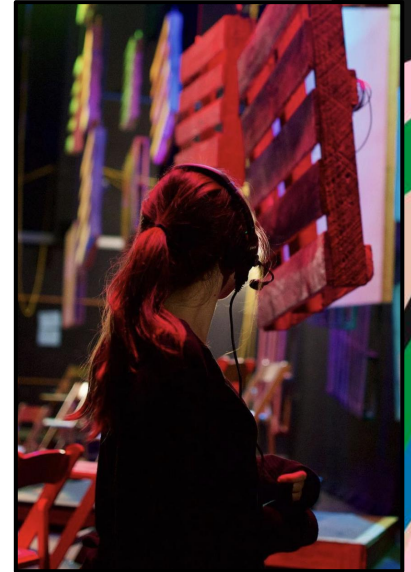
- Sound Board Operator (1)
- Light Board Operator (1)
- Projection Operator (1)
- Spotlight Operator (2)

HOUSE CREW

- Box Office Manager
- Sponsor Outreach
- Memorabilia
- Merchandise
- DHH Captioning
- Parent & Cappie Support

STAGE MANAGEMENT

Stage Management team consists of a Stage Manager (SM) and two Assistant Stage Managers (ASMs) for each respective side of the stage. These positions all require the experience of working running crew for two or more previous shows. The SM works to facilitate communication across all production values, and manages the company. The ASMs are in charge of managing both the crew and the actors backstage during the show.



RUNNING CREW

The running crew is in charge of executing cues backstage. The running crew works scenery, props, special effects, fly rail and quick changes. Running crew is perfect for the people who are enrolled in theatre classes and/or are new to the department and want to gain experience.



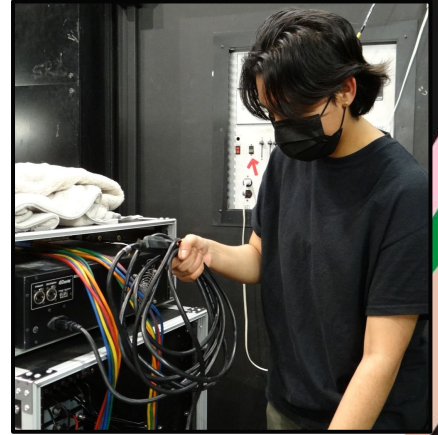
LIGHTING CREW



Lighting Crew hangs, focuses, and programs all of the the lights. They work alongside the other designers to incorporate the director's vision and essential beauty into every element of the show. Members of the lighting crew also operate spotlights during the show. Similarly, the projections designer/operator creates and executes projections.

SOUND CREW

Sound crew consists of the sound board operator (SBO) and the microphone technicians. The Microphone Technicians mic the actors preshow, and maintain the equipment throughout the duration of the show. The SBO operates the sound board to ensure the balance of sound is right for the audience.



COSTUME CREW

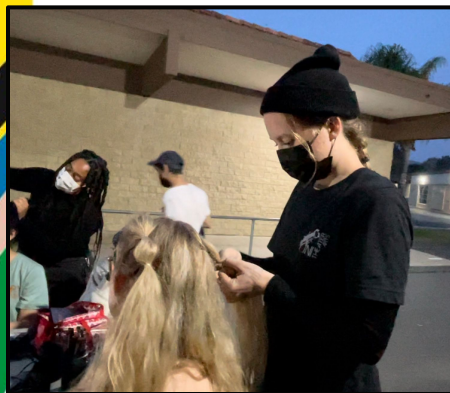
Costume Crew builds, assembles, and fits all of the actors' costumes prior to the show. During show, costume crew prepares and monitors the costumes, checks that actors are dressed properly, handles all repairs, assists with hair & makeup when necessary, coordinates quick changes, and works as running crew when not assigned to costuming duties.



HAIR & MAKEUP CREW

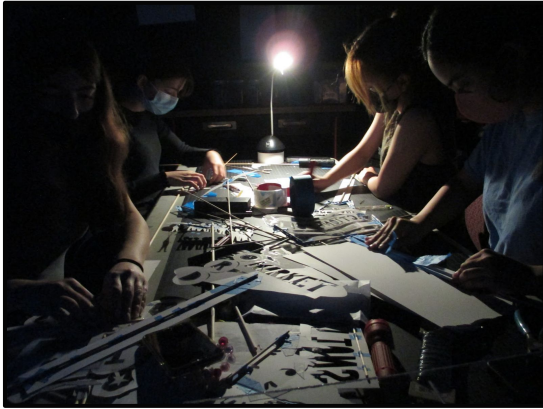


Hair & Makeup Crew designs the actor's looks, and teaches all the actors how to apply their stage makeup. They work as dressers and are assigned to individual actors' hair, makeup, costumes and quick changes. They also work preshow to assist with difficult hair and makeup designs.



PROPS & EFFECTS CREW

Props & Special Effects Crew create, pull, or buy the handheld objects that the actors handle during the show. They also work to create special effects required by the script or their design. Any mystical or supernatural element is created by them.



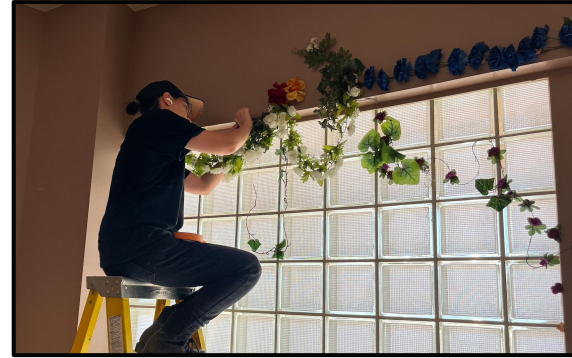
MARKETING & PUBLICITY CREW



Marketing and publicity crew works in collaboration with the director to advertise and commemorate the work done in the show. They create the poster, program, and sell curated memorabilia during intermission. They create the memorabilia and merchandise for the show. They seek sponsors and create the Pre-Show Presentation of sponsors. They create the DHH Captions for the show and reach out to the deaf community. The time commitment is most similar to the Running Crew.

HOUSE CREW

A smaller amount of hours, the House Crew attends build days (primarily on Saturdays and Holidays) and joins rehearsals in the last weeks to prepare for an audience. They are in charge of the lobby decor, and manage the organization and safety of the audience. They sell tickets and concessions on nights of show. As well as passing out program, they monitoring the audience to ensure we are safe and not violating our license.





QUESTIONS?

RUNNING CREW APPLICATION

RUNNING CREW TECH, RUNNING CREW DECK AND FRONT OF HOUSE CREW

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2023 MUSICAL- RUNNING CREW APPLICATION

HOW TO APPLY FOR EVITA:

1. Complete this google form prior to Tuesday December 12th at 8:30am.
2. Make sure you don't need an Interview by checking your email Wednesday before school.
3. Check the Crew List on Thursday December 14th on UniTheatreArts.org.
4. Bring your signed Company Contract to the Company Meeting on Monday December 16th.

[HTTPS://FORMS.GLE/ODJ39NUV3E88ZIDZ7](https://forms.gle/ODJ39NUV3E88ZIDZ7)



THANK YOU